

Woodland Township Monthly Meeting  
Meeting Minutes  
Woodland Township Hall, Montrose, MN  
Monday, May 12, 2025  
5:30 PM

Meeting Attendees: Chair Gene Janikula, Dan Domjahn, Barry Pawelk, Paula LaVigne and Julie Marquardt

The regular monthly meeting was called to order by the chair at 5:30 pm. The Pledge of Allegiance was said.

Approval of Agenda

The motion to approve the agenda was made. MMS Domjahn, Pawelk. Motion carried unanimously (MCU).

Approval of Minutes

A motion was made to approve April 2024 along with the Board of Appeal and Equalization from April 14 Minutes. MMS Pawelk and Domjahn. MCU

Treasurer's Report

LaVigne reported that \$6,963.66 was received during the month of April. The approximate ending fund balance as of April 30, 2025 was \$501,635.15. .

MMS Pawelk and Domjahn to approve the Treasurer's Report. MCU.

Claims

Claims in the amount of \$49,353.58 for May 2025 were presented to the Board. MMS by Domjahn, Pawelk to approve the claims (copy of claims attached)

Clerk Report

Domjahn and Pawelk MMS to approve the Clerk's Report as presented.

Committee Reports

Township Legal Seminar will be held at the Albertville City Hall on Thursday, June 5. Paula or Julie will attend this seminar.

Conditional Use Permits Renewals

Greg Charlson (Riser Plumbing) Property ID: 220 000 274101: The board has received no complaints from residents. MMS by Domjahn and Pawelk to approve the renewal of Greg Charlson's Conditional Use Permit with a two-year review. MCU

Michael Bunn (Old Apostolic Lutheran Church) Property ID: 220 000 052401

Traffic flow was addressed. The current permit requires dust control from HWY 12 to the southside of the driveway. Janikula would like to see dust control to 70<sup>th</sup> Street SW. This has been addressed by the church. There is signage to deviate traffic to the north. Janikula would like Hilgers to keep the board apprised, and it will be addressed at the next renewal.

A resident asked about the red rock on Emerson. The rock was placed by the Township to address the numerous frost boils on the road. 1 ½ inch clear and gravel was applied to help control the road conditions. Road postings were just removed from the road today (5/12/25).

MMS to approve the renewal of conditional use permit with review again in May 2026 by Pawelk and Domjahn. MCU.

#### Road Approach Request

Andy Thorson-Property ID: 220 000 20303: Property currently doesn't have a road approach. Thorson is going to raise oats and alfalfa on the property but needed to haul manure on the property. He put in a temporary approach to haul manure, along with planting oats and alfalfa. There was no safe spot to go into the field. Thorson would like the Board to look at road approaches on a case by case basis. He has the equipment so it shouldn't need to be a licensed contractor. Hilgers mentioned it needs to have gravel put on it. A 12' dual wall placed culvert was placed. Janikula stated a 15" x 40' corrugated culvert is required for a driveway approach.

Janikula the culvert isn't put in correctly and it needs to be put in right. Once a culvert is placed in the road right away the township will repair it. If it isn't put in correctly to the Township requirements, then the land owner is responsible. Domjahn agreed. He stated the township needs to go with what is required. Pawelk agreed.

If a plastic culvert is used 4 feet of fill is needed to cover the culvert.

Domjahn wants it done the right way. Pawelk believes everyone should be treated the same way. Hilgers will need to check it. No aprons are needed.

MMS by Domjahn and Pawelk to have a 15-inch steel culvert used for the road approach. With Hilgers approving it. MCU.

Joe Gallus: Not present at the meeting. Luthens or Englemanns run the land. Clerk will invite Joe Gallus to the next meeting to discuss the road approach.

#### Old Business

Dust Control: Chrstine Bulera-Bulera would like to apply dust control herself instead of purchasing through the township. She has to do 300 feet from the blacktop of County Road 8 to her driveway.

Domjahn: We need to keep a precedence. The township has to do it. He questioned the liability of her doing it herself. If she happened to be on the road. Insurance could become a problem.

The township needs to be in charge of dust control.

Bulera would like to township to guarantee dust control. She believes it doesn't work.

Janikula will have Hilgers watch it. She can't put it on herself.

Old Apostolic Church: They will be applying from HWY 12 to the south of the driveway.

Internet: Clerk will continue to look into options available at the Township Hall. Both Domjahn and Janikula recommended Hutchinson Broadband. A few residents in attendance asked about Xtratyme from Dassel. Clerk will also research options for telephone services that would be available inside the hall.

Public Comment: Domjahn would like to see something put forth in writing about public comment. Janikula requested it be tabled for the time being.

Monthly Meeting Information: To increase transparency the following items will be made available at the monthly meeting: Agenda, Minutes, Claims, Treasurer Report and Clerk Report. All documents will have draft writing on them.

#### New Business

Insurance Mack Truck: The new Mack truck is ready for delivery. It will be delivered to the shop in the next couple of weeks. It will be delivered to Towmaster when they are ready to put the snowplow equipment on. The clutch and chassis is all that will be delivered. MMS by Domjahn and Pawelk to insure the Mack truck at the current value. MCU.

#### Employee Report

Mack Truck needs to have the 2 way radio put into it. It is located in Hutchinson. Should Hilgers take the truck there while it is sitting in the shop? Janikula would like them to come here to put the radio in the truck.

Gravel: G. Reinert got 4 loads of gravel. 1,800 yards have been taken off the pile.

White Mack: The engine break was engaged and rubbed through the wires. Mark replaced and it should work again.

Blade: K. Reinert and Hilgers replaced the alternator.

Emerson Avenue: The Church wanted to start earlier, but due to conditions on Emerson Avenue they will start building roads and a driveway Wednesday (5/14) or Thursday (5/16).

Car Counter will be placed in the next week east of Motzko.

Culvert request from Charlson. He will wait till this fall to put it in. Precision Drilling will be doing it, and they are busy.

T. Salonek sold a lot. There were culverts that will need to be addressed when building starts.

Dust Control: Will be applied after Memorial Day.

With no other business the meeting was adjourned by a motion from Domjahn and Pawelk at 6:57 pm. MCU.

Respectfully submitted by,

Julie Marquardt  
Clerk