Woodland Township Monthly Meeting

Meeting Minutes

Woodland Township Hall, Montrose, MN

Monday, January 13, 2025

5:30 PM

Meeting Attendees: Dan Domjahn, Barry Pawelk, Paula LaVigne and Julie Marquardt. Chairman Gene Janikula was absent.

The regular monthly meeting was called to order by Dan Domjahn at 5:30 pm. The Pledge of Allegiance was said.

Approval of Agenda

The motion to approve the agenda was made with the deletion of Taylor Williamson from West Sanitation. MMS by Pawelk and Domjahn. Motion carried unanimously (MCU).

Approval of Minutes

A motion was made to approve the December Minutes. MMS by Pawelk, Domjahn. MCU

A motion was made to approve the Financial Special Meeting of December 27, MMS by Pawelk and Domjahn. MCU

Treasurer’s Report

LaVigne reported that $11,055.64 was received during the month of December. The approximate ending fund balance as of December 31, 2024, was $591,797.74. And adjustment was made in total of $712.73 to balance the checkbook. The amount was taken from the general fund. MMS by Pawelk and Domjahn to approve the Treasurer’s Report.

Claims

Claims in the amount of $15,888.30 was presented to the Board. MMS Pawelk and Domjahn approve the claims (copy of claims attached). MCU

Clerk Report

The clerk has contacted CDS CPAS & Advisors out of Litchfield to help with 1099s and W-2s. She worked with Gloria Janikula for a day. They couldn’t find an IRS compatible 1099 to send to the IRS. The Board agreed with this decision to move forward with using CDS for 1099s and W-2s along with quarterly payroll taxes.

There was an accident on 80th and Dempsey on January 8, 2025. There was a citation issued for this accident. The individual who has hit requested citizen aid on January 8. The responding officer stated, “there are several large trees on the southeast side of the intersection; obstructing visibility for north bound traffic on Dempsey Avene SW and west bond traffic on 80th Street SW.” The board asked Hilgers to look into this intersection to see if visibility could be improved in the road right away.

An invoice was sent to the City of Waverly for the work completed on the shared roads.

Culvert on Ferman Avenue-County Ditch 23-is moving forward. Jared Otto, Agriculture and Drainage Coordinator, will be working with Hilgers on the information needed.

Unemployment benefits for R. Hatcher were paid out in the fourth quarter-$43.07. This should be the last claim Woodland Township needs to pay.

MMS to approve the clerk’s report by Pawelk and Domjahn.MCU.

Committee Reports

No committee reports at this time.

Old Business

Recycling: The board requests contact Mumford’s again. The Clerk is working with Republic to set dates to tour the recycling facility.

New Business

Gravel Crushing, Steve Francisco: There is 85,000 tons of gravel at the pit. 8-10,000 will be moved in 2025. 1 pile needs to be moved from below. This pile will be used first, it should be close to using it by the end of 2025. Francisco will start in the spring. The contract price is $8.76/cubic yard. The decision was tabled until all three board members could be present.

The Audit Meeting will be held on January 22 at 5:30 pm.

Employee Report

Lights on the blade turned out well. It is really lit up. One antifreeze leak was fixed, and there is another one that is being worked on. K. Reinert is helping out on this project.

Street signs have been ordered for those that have been stolen. One by Fountain Lake and the other is the Flanders Street sign. There will be new bolts added to these signs, making them less likely to be stolen.

Contracts for the upcoming year:

 Gravel: Bjorklund has been contacted.

Will look into another.

Dust Control: Quality Propane

 Kubasch

New Mack Truck: 2-way radios will be installed for a total price of $981.43.

Lawnmower recall. Midwest Machinery is fixing the recall.

Shop: Milwaukee shop tools were purchased. The Dewalt batteries were shot.

Garbage issues: Bags of trash were found on 80th Avenue. There was information inside giving documentation on who they belonged to. Wright County Sheriff’s Department was notified, and the owner came to retrieve their trash. 28 tires were also found along the road. This is harder to prove who they belong to.

Culverts:

 Ferman Avenue CD 23: It will be to be lowered 1 ½ feet. It will be 36 ft X 6 ft. There should be enough earthen cover for it to be plastic.

 Field Approach by the 10-acre park: It gets continuous use. Not only from the Township but also neighboring landowner. It is currently a 6” PVC pipe. It needs to be replaced.

Road ditches:

 Hilgers has a list of ditches that should be cleaned out in the upcoming year Domjahn would like to see some cleaning done each year.

With no other business before the Board. The meeting was adjourned at 6:13 pm.

Respectfully submitted,

Julie Marquardt

Clerk