Audit Meeting Minutes

January 22, 2025

5:30 pm

Dan Domjahn called the 2024 Audit meeting to order at 5:30 pm. Members present were Dan Domjahn, Barry Pawelk, Paula LaVigne, Julie Marquardt and Deputy Clerk Gloria Janikula. Absent: Gene Janikula

Pledge of Allegiance was recited by the members.

Approval of Agenda

Motion to approve the agenda as written was made by Pawelk and seconded by Domjahn. Motion carried unanimously (MCU).

Review Reports

Year end fund balances: 2024-year end fund balances of clerk and treasurer were found to be in agreement.

Checking account and savings account balance matched Citizens State Bank total for December 31, 2024.

Disbursement totals of the clerk and treasurer agreed.

The receipt total for 2024 was also in agreement.

Both clerk and treasurer had one outstanding check for $180.

Pawelk and Domjahn each checked the receipts by asking the treasurer to find the receipt that matches the number. Number 2437 and 2467 were verified by the treasurer. They also checked the disbursements and check number to the invoice received. Number 8918 and 9073 were verified by the clerk.

Finding all financial records for 2024 to agree and to be verified Pawelk approved the audit for 2024. Domjahn seconded. MCU.

Potential levy for 2026

Discussion was held about the upcoming levy for 2026. A potential increase of $25,000 was discussed. This would be a 5-6% increase over the 2025 levy. The board will resume discussion on this at the February monthly meeting.

The meeting was adjourned at 6:00 pm

Respectfully submitted,

Julie Marquardt