

Woodland Township Monthly Meeting
Meeting Minutes
Woodland Township Hall, Montrose, MN
Monday, July 8, 2024
7:00 pm

Meeting Attendees: Chair Gene Janikula, Dan Domjahn, Barry Pawelk, Paula LaVigne and Julie Marquardt

The regularly monthly meeting was called to order by the chair at 7 pm. The Pledge of Allegiance was said.

Approval of Agenda

The motion to approve the agenda was made. MMS Domjahn, Pawelk. Motion Carried Unanimously (MCU).

Approval of Minutes

A motion made to approve June 2024 Minutes. MMS Pawelk and Domjahn. MCU

Treasurer's Report

LaVigne reported that \$294,165.20 was received during the month of July. The approximate ending fund balance as of June 30, 2024, was \$635,725.73. There is still a discrepancy in the checkbook, it is less than last month. It has decreased to about \$84.00. LaVigne is working with Citizen's State Bank to find the difference.

MMS Domjahn, Pawelk to approve the treasurers report dependent on finding error in the check registry. MCU.

Claims

Claims in the amount of \$91,211.97 were presented to the Board. MMS by Pawelk and Domjahn to approve claims (copy of claims attached)

Committee Reports

Cheryl Foster, Township Assessor: She retired June 30, 2024.

Pawelk: Attended fire meeting in Winsted.

Clerk Report

Township Recycling Contract-Republic is valid until April 30, 2025. We are in year 3 of the contract. Clerk will add this to the January 2025 Agenda.

Clean Up Day: Saturday, September 14 8-11 AM at the Township Hall. There will be no credit cards accepted. MMS to approve the price list for Township Clean Up Day by Domjahn and Pawalk. MCU

Minute Question via MAT. There is no state statute stating minutes must be passed in a certain timeframe. Draft minutes don't need to be made available because Townships aren't subjected to the State's Data Practices Act.

Munson Lakes Nutrition: We will need to update our account for the Country Store. Clerk will update the information.

Montrose Fire Contact was renewed.

Conditional Use Permit

No Conditional Use Permits for the month of July

Old Business

Cement East Side: Two bids were received, one from Kamida Concrete Construction Inc and the other Mc Brady Construction. Each bid was reviewed. The Board of Supervisors went with the lowest bid. "Replace 5 X 8 and 6 X 34 and 14 X 22, 8 X 34 concrete slabs with Styrofoam with Mc Brady Construction for \$11,675.00". Motion was MMS Domjahn, Pawalk. MCU

Culvert Grant Update: Matter Excavating will complete the two remaining culverts as time permits.

Emerson Avenue Culvert: Jeff Hilgers, maintenance supervisor, will contact Michael Bickman from MSB Excavating about receiving a quote to complete.

New Business

Bank Registry: LaVigne will work with Citizens State Bank to find the accounting error of \$84.00

Tax Forfeiture Listing (220-000-324203): The parcel looks like a driveway, and wouldn't benefit the township, especially at market value. MMS to "Pass on property 220-000-324203" Domjahn, Pawalk. MCU

Election Judges: "Approve List of election judges as stated." MMS Domjahn, Pawalk. MCU

Employee Report

Gravel Hauling: It is completed: 3,186 yards this year

Culverts:

Barfnechts-no culvert- 18” was put in

Ditch 23: It needs to be cleaned before the culvert can be replaced. It is tentatively set for next year. Hilgers has discussed with Matt Detjen.

Yager: Culvert needs to be replaced

Brush mowing: Will be completed around Labor Day

Watertown Twp Mack Truck: Will be completed. Hilgers will look at the new box-radius. He might want to change the truck on order to square.

“G. Reinert to receive 2 loads of gravel” MMS Domjahn, Pawelk. MCU

With no other business before the board, meeting adjourned at 7:47 pm MMS Pawelk, Domjahn. MCU

Minutes respectfully submitted by

Julie Marquardt